Name:_____ (Please Print)

Date_____

Local 15 Hour Petition Form
for work in unrepresented establishments

Fill out form completely
Attach documentation of work
Signature of a Journey-level technician is required.

This form must contain your name, the date or dates of the work performed, your job classification, where the work was performed, the number of hours worked, the hourly wage and the signature of the supervising Journeyman. Each call will be listed as a separate entry. In the case of regular employees, an entry will be made for each pay period. Be sure to add up your hours, gross wages and percentage due at the bottom of the page.

If the supervising Journeyman has not been previously recognized by the Board of Examiners, it will be the applicant's responsibility to provide proof to the Board as to his/her qualifications. Recognized Journeymen will be allowed to sign their own applications for hours.

Hours submitted for consideration for any given month must be received by the Board no later than the tenth day of the following month. The forms must be accompanied by the paycheck stub for the requested hours. The Board will allow up to an additional sixty days to meet this requirement if the paycheck has not been received in a timely fashion. No other extensions will be allowed and hours will not be credited without a paycheck stub.

You must pay 3.5% of your gross wages on the requested hours within 30 days of the end of the month in which the hours were worked. Failure to pay all due percentages on requested hours within thirty days will result in the rejection of the application for hours. Checks returned for insufficient funds will be considered non-payment.

Credit hours for work at non-represented establishments shall be limited to the amount of hours required for advancement of one list.

Date Worked	Employer/Venue	Event	Job Class	Hours Worked	Hourly Wage	Journey-Level Sign off Print Name	Signature

Explanation:

Total Hours:_____

_____ Accepted

Gross Wages:_____

_____ Rejected

% Dues:_____

BOE Chair:_____ Date:_____